



Your Community
Selby District

Agenda

Community Engagement Forum Funding Sub-Committee (Western)

Venue:	Hillam and Monk Fryston Community Centre Old Vicarage Lane, Monk Fryston. LS25 5EA.
Date:	Tuesday 11 October 2016
Time:	6.30pm
To:	Roy Wilson (Chair), Jenny Mitchell, David Nicklin, Jenny Prescott and Rita Stephenson.

1. APOLOGIES FOR ABSENCE

2. DISCLOSURES OF INTEREST

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests.

Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring Officer.

3. MINUTES

To confirm as a correct record the minutes of the previous Funding Sub-Committee held on 5 July 2016 (pages 1 to 4 attached).

4. FUNDING FRAMEWORK

To note the Funding Framework against which funding applications will be considered (pages 5 to 6 attached).

5. FUNDING APPLICATIONS RECEIVED

To consider funding applications received (pages 7 to 51 attached).

- | | | |
|-----|------------|--|
| 5.1 | Applicant: | Selby Community Recycling and Arts Project CIC |
| | Project: | Selby Scrap Store |
| | Category: | B |
| | Amount: | £911.00 |
| 5.2 | Applicant: | Sherburn Cycle Saturday Steering Group |
| | Project: | Community Clock |
| | Category: | B (note maximum grant allowable is £1,000) |
| | Amount: | £1,470.00 |
| 5.3 | Applicant: | Monk Fryston Parochial Church Council |
| | Project: | Monk Fryston Parish Church |
| | Category: | B (note maximum grant allowance is £1,000) |
| | Amount: | £2,496.00 |
| 5.4 | Applicant: | Selby Swans Gymnastics Academy |
| | Project: | Selby Swans – Meeting the Need |
| | Category: | B |
| | Amount: | £1,000 |

Gillian Marshall
Solicitor to the Council

For enquires relating to this agenda, please contact Daniel Maguire, Democratic Services on 01757 705101 or email dmaguire@selby.gov.uk.



Minutes

Western Community Engagement Forum Funding Sub-Committee

Venue:	Hillam and Monk Fryston Community Centre.
Date:	Tuesday 5 July 2016.
Time:	6.30pm.
Present:	Roy Wilson (Chair), Jenny Mitchell, David Nicklin, Jenny Prescott and Rita Stephenson.
Apologies:	None.
Officers present:	Chris Hailey-Norris (Selby District AVS) and Daniel Maguire (Democratic Services Officer, Selby District Council).
Public:	0

1. DISCLOSURES OF INTEREST

David Nicklin declared an interest in agenda item 5.3 (minute number 4.3) as a member of the Brotherton and Byram Entertainers. He remained in the meeting during consideration of the item, but did not participate in the discussion or vote.

2. MINUTES

The minutes of the Funding Sub-Committee meeting held on 5 April 2016 were confirmed as a correct record.

RESOLVED:

To confirm as a correct record the minutes of the Funding Sub-Committee meeting held on 5 April 2016.

3. FUNDING FRAMEWORK

The funding framework had been circulated with the agenda, and was noted.

4. FUNDING APPLICATIONS RECEIVED

4.1 – Yorkshire Energy Doctor Community Interest Company (CIC)

The application was for £559.20 to fund up to eight home visits by the Yorkshire Energy Doctor CIC within the Western CEF area. It was explained that the Yorkshire Energy Doctor provided home-visits to householders who were referred to it and offered help in assessing their energy needs and usage, and identifying better value energy tariffs/suppliers.

The Sub-Committee considered the application against the funding framework for category C projects and confirmed that the application met the necessary criteria, specifically:

- The application met at least one of the objectives in the CDP (Improving Local Services).
- The grant would benefit one or more defined groups within the CEF area (all residents, but in particular vulnerable groups and those without internet access).
- The application demonstrated a need for the service.

RESOLVED:

To recommend that the Partnership Board approve the funding application for £559.20 to the Yorkshire Energy Doctor.

Reasons for decision:

The application met the CEF Funding Framework for category C projects.

4.2 – Wheatsheaf Angling Club

The application was for £4,162 which would enable the construction of two disabled platforms at the fishing pond in Sherburn in Elmet. It was confirmed that the fishing pond was a community asset as it was owned by the Parish Council. The Sub-Committee were informed that , in accordance with the funding framework, this was a category B application and that the Sub-Committee could only recommend a maximum grant of £1,000.

The Sub-Committee considered the application against the funding framework for category B grants and confirmed that the application met the necessary criteria, specifically:

- The application met at least two of the objectives in the CDP (Leisure, Sense of Community and Improving Local Services).
- There would be extensive and detailed benefits for one or more defined groups within the CEF area (people with disabilities).
- There was evidence of a high level of need and community consultation.
- There would be the continued involvement of the community.

The Sub-Committee also considered the application against the criteria for a category A project, and confirmed that it could be adopted by the Partnership Board as a CEF project, specifically:

- The application met at least two of the objectives in the CDP (Leisure, Sense of Community and Improving Local Services).
- There would be extensive and detailed benefits for one or more defined groups within the CEF area (people with disabilities).

It was agreed that the Sub-Committee was supportive of the application but could only award a maximum of £1,000. Consequently it was agreed to recommend that the Partnership Board adopt the application as a CEF project.

RESOLVED:

To recommend that the Partnership Board adopts the application as a project.

Reasons for decision:

The application met the CEF funding framework for category B applications, but unless it is adopted by the CEF as a category A project the maximum grant is £1,000.

4.3 – Brotherton & Byram Entertainers

The application was for £1,000 towards the cost of providing a storage facility, primarily for the storage of costumes. The facility was required as the previous storage had been at the Brotherton Chapel, which had closed. It was confirmed that permission had been granted for the storage facility to be provided in the car park of the Brotherton Parish Hall. The total cost of the project was £2,000, with the remaining £1,000 being sourced from the group's own funds.

The Sub-Committee considered the application against the Funding Framework for category B grants and confirmed that the application met the necessary criteria, specifically:

- The application met at least two of the objectives in the CDP (Leisure, Sense of Community and Improving Local Services).

- There would be extensive and detailed benefits for one or more defined groups within the CEF area.
- There was evidence of a high level of need and community consultation.
- There would be the continued involvement of the community.

RESOLVED:

To recommend that the Partnership Board approve the funding application to Brotherton & Byram Entertainers for £1,000.

Reasons for decision:

The application met the CEF funding framework for Category B grants.

The meeting closed at 6.53pm

Allocation of Funding Framework

All funding applications will be considered by the CEF Partnership Boards and their recommendation will then be authorised by Selby District Council to ensure the following:

- There has been a logical and justifiable allocation of funds.
- The application meets all necessary criteria including personal identifying checks for the purposes of detecting fraud.
- The decision is compliant with the Council's constitution and legal framework.

How much is available in the Community Fund?

- The Fund is divided into two halves, the first of which will be used at the discretion of the Partnership Board to help resolve local issues and/ or enhance local services. The second will be used to further the objectives of the areas community development plans by allocating grants to specific projects and schemes who apply to the Community Fund.

What is the maximum award?

There is no limit on applications for projects however the maximum approval of a grant is £1000

What is the minimum award?

There is no minimum limit on applications for projects however the minimum approval of a grant is £300

Who can apply for funding?

Any of the following bodies can apply for project or grant funding from their Community Engagement Forum:

- Charities
- Community or voluntary groups
- Social enterprises

You will not be eligible to apply for grant funding however you can apply for project funding if your organisation is any of the following:

- A Parish Council that raises its own precepts
- A school
- A commercial organisation generating a profit
- Another statutory service or public services

How often can organisations apply?

If an organisation has been given a grant they cannot apply for funding for the same application or project for another 2 years. They may apply for funding for another application or project but they must be able to demonstrate that it is a completely separate application or project.

If an organisation is unsuccessful in their application for funding they are welcome to re-submit an application at any subsequent CEF meetings.

Is match funding required?

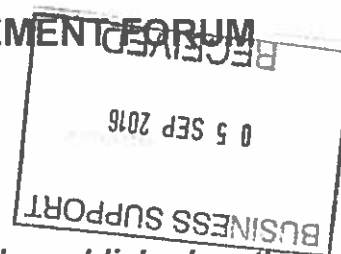
Match funding is not required in order to secure a grant from a CEF however as our maximum grant allocation is £1000 you may need to seek funding from elsewhere if your application will cost more than that amount.

When making the recommendation members of the Partnership Board will evaluate the merit of each application by the information and detail provided it provides and in accordance with the allocation framework below:

<p>Category A (Project Funding): No limit on amount applied for however only a project can be funded.</p>	<ul style="list-style-type: none"> • How the project meets at least 2 of the objectives in the CDP for their CEF area • How the project benefits the CEF area including residents of the area.
<p>Category B (Grant Funding): For applications to be awarded over £750 and up to £1000 they will be expected to show the following:</p>	<ul style="list-style-type: none"> • How the application meets at least 2 of the objectives in the CDP for their CEF area • Extensive and detailed benefits for one or more defined groups in their CEF area. • Clear evidence for a high level of need and extensive community consultation e.g research conducted or a small pilot. • The continued involvement of the community or a defined group.
<p>Category C (Grant Funding): For applications to be awarded £300 and up to £750 they will be expected to show the following:</p>	<ul style="list-style-type: none"> • How the application meets one or more objectives in the CDP for that CEF area. • Can demonstrate benefits to one or more defined groups within their CEF area. • Can demonstrate evidence of need.



WESTERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM



APPLICATION FORM

(Please note sections one-three of this application will be published on the Selby District Council website as part of the CEF Partnership Board agenda and will therefore be publically available.)

Section one: About your organisation

Q1.1 Organisation name

What is the full legal name of your organisation, as shown in your governing document? If your organisation is also known by different name in your day-to-day work, please put this in brackets. For example: The Baron Neighbourhood Association (known as 'BNA'). Please check this - if the full legal name is incorrect, it may delay your application.

Selby Community Recycling and Arts Project CIC (SCRAP)

Q1.2 Organisation address

What is your organisation's registered address, including postcode?

18a Ousegate Selby YO8 4NN	
Telephone number one	Email address (if applicable)
01757 211214	tracey@openarmsselby.co.uk
Telephone number two	Web address (if applicable)
Fax number (if applicable)	

Q1.3 Main contact details for the project

Give us the details of the person in your organisation that is the main contact for your project.

Name of contact

Title	Forenames (in full)	Surname
Mrs	Tracey	Munks



WESTERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Position or job title
Director

Q1.4 Organisation type

Your organisation will not be eligible for funding if your organisation is any of the following:

- part of the private sector;
- a Parish council that raises its own precepts
- a school
- a statutory service or other public body

What sector does your organisation fit into?

Social enterprise	Y
Charity	
Voluntary or community group	

Other	Please describe
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If we give you a grant we may need your solicitor to confirm that, under your governing document, your organisation has the legal power to run the project.

When was your organisation set up? Give the date when your organisation adopted its current legal status. This should be on your governing document. If you're a school or statutory organisation, check with your administrative body. If you don't know the exact day or month, please give us an approximate date.

Day	13	Month	January	Year	2016
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Q1.5 Reference or registration numbers

Does your organisation have a charity, company or other reference or registration number? If so, please write it below. If your organisation is unincorporated and not registered as a charity, please tick the box provided.

Charity number	
Company number	9971159
Other (please specify)	



WESTERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Section two: About your project

We have included some notes to help you answer the application questions. We will only assess your application if you answer all our questions. We've set word limits to show you how much information we are expecting in your answers.

Q2.1 What is the name of your project?

Try and keep your project name short and snappy, something like, Youth Matters. If you haven't thought of a name for your project, you can use your organisation's name.

Selby Scrap Store

Q2.2 What does your project involve? (no more than 500 words)

- Summarise what you plan to do, using straightforward language.
- Make sure you include your main project activities and describe how you'll deliver them.
- If you are working with other organisations to deliver your project tell us who you are working with and what their role on the project will be.

SCRAP is a new CIC operating in the Selby area. It has 3 main aims:

1. To provide a community Scrap Store service
2. To offer workshops promoting the use of recyclable materials for arts and crafts, DIY etc
3. To provide work experience in retail, customer care and administration within the Scrap Store for people with learning difficulties

Scrap Stores collect waste materials such as wood, plastics, fabric offcuts, paper, film and card from commerce and industry, and sort and offer them as craft materials for those organising creative activities resulting in social, community, children learning through play and therapeutic value activities. Wider environmental benefits for the local area include less landfill.

Playgroups, nurseries, schools, care homes, theatre groups and individuals in Selby District can all benefit from becoming members of the Scrap Store and access the variety of craft materials on offer and affordable prices.



WESTERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Over 90 different independent Scrap Stores operate in the UK and form part of a network who work together to exchange large amounts of materials between themselves to meet local demand and utilise excess materials. We have already had discussions with the Scrap Store network to become part of this collaboration so that we can share resources and a number of local businesses have already agreed to supply to us their recyclable waste products for distribution in our store.

Workshops will be provided by local trainers, many of which will be funded by local adult education provision along with additional funding we are seeking. Beneficiaries with Learning Disabilities will be involved as participants and their products will be sold in the Scrap Store to generate income. We are working closely with Open Arms Selby, a local service supporting people with learning disabilities and have significant interest from their clients to be involved. We intend that eventually beneficiaries themselves will lead on the delivery of some workshops.

We already have informal agreements with Selby College and the local Adult Education service to support the vocational aspects of our plans, moving beneficiaries into vocational learning that enhances their employment chances. There is again significant interest from clients at Open Arms Selby who wish to be involved in the work experience element and gaining qualifications for the skills that they develop.

SCRAP has secured a lease on a town centre property and all activities will be delivered from this location. Overall responsibility for the SCRAP Store is that of the 5 CIC Directors. We wish in time to employ a part-time Co-ordinator who will manage the day to day delivery of our project and in particular will support beneficiaries through their work experiences programmes and make all the relevant links into supported employment for our beneficiaries.

Q2.3 When are you planning to start and finish your project?

You only need to provide estimated dates at this time. We accept they may be subject to change.

Start date

Day	1	Month	November	Year	2016
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Finish date

Day	31	Month	October	Year	2017
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Q2.4 Which key objectives in the Central Community Development Plan will your project meet? (no more than 500 words)



WESTERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

If your project will result in two key changes then all you need do is list those two objectives. Giving two or three will not in any way reduce your application's chance of success so don't be tempted to add unnecessary outcomes just to fill the box on the form.

For each objective, tell us how you will achieve it.

Your project must directly help to deliver one or more of the objectives of the Western Area Community Development Plan.

Which objective?	How will you achieve this?
Objective 1: Increase activities for young people	Creation of a resource of low cost recyclable materials for use by youth groups, play groups and schools
Objective 2: Contribute to a sense of community	Creating volunteer opportunities and developing skills and opportunities for people to share their learning with others and partake in therapeutic activities and promoting the uses for recyclable materials, offering arts and crafts workshops to encourage hobby and therapeutic activity and resale of low cost recyclable materials
Objective 3:	
Objective 4:	

Q2.4 Continued.



WESTERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Our project supports people with learning disabilities to develop the skills, knowledge and experiences that lead to new employment opportunities.

Over 3 years the scrap store will bring about these key changes:

- provide a safe working/volunteering environment for 70 people with learning disabilities which enables them to increase their skills and confidence enabling them to take on the running and delivery of a local community service
- increase confidence and social interaction as a result of volunteering and work experience activities
- access new opportunities through a career pathway as a result of work experience and qualifications gained
- 40 people with learning disabilities receive qualifications to evidence their learning and enhance their CVs
- 28 people with learning disabilities are supported into employment or further volunteering activity
- 300 individuals and 120 voluntary and community groups within the local area access affordable and good quality products for leisure, educational and therapeutic purposes.
- 30 Manufacturers and local businesses encouraged to reduce their waste by 10% through donation of recyclable waste to the store

Membership fees, products made and sold in our store and sale of resources will contribute to the project ultimately becoming sustainable

Q2.5 Who will benefit from your project and how will they be involved in developing and running it? (no more than 500 words)

Beneficiaries could be all the people, communities and organisations living in a geographical area or all those with similar interests or needs, for example, young people or people who share an ethnic background.

Tell us how you plan to involve your beneficiaries. There are lots of ways of involving people in planning your project. For example:

- by setting up user groups to give feedback on your plans and plan activities
- by holding consultation days or open meetings
- by having people who use your project on your management committee
- by getting people who will use the project to help design it.

You could involve people in running your project by:

- getting them to join your management committee
- encouraging them to volunteer with your project
- getting them to take part in an evaluation of your project



WESTERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

- letting them run part of the project.

In Selby we have a wide and diverse range of adults with disabilities. Our project aims to provide them with not only skills and knowledge to give them a better chance of gaining employment but also to help with essential training and confidence building through supported opportunities which are not available to them at the moment.

The scrap store will provide a safe working environment to help enable us to achieve this goal, whilst at the same time offering a source of resources to any individual or group within the local area to access low cost and good quality products.

Volunteering is open to everyone and we promote volunteering opportunities through local networks and publicity.

Our beneficiaries are people with learning difficulties. We work with local groups who support this group of people and we offer work experience opportunities within the Scrap Store that are relevant to the needs of each individual. Work experience includes helping to stock and maintain the store, sharing their skills with member so the the community to encourage them to use recyclable materials for arts and crafts and DIY etc and customer care and service roles.

This is a locally managed service led by a volunteer board and the resource provides volunteer opportunities for local people with learning disabilities to deliver the services for the benefit of the community and themselves.

We are currently seeking to provide the basic health and safety training to the beneficiary group as well as the practical skills for demonstrating how the Scrap Store resources can be used so that the service is well used and people with learning disabilities are at the heart of delivering this valuable community resource.

Taking up a place on a board is not an option for many of our beneficiaries due to the nature of individual learning disability but many are interested in taking part in a user group that will inform the board of local need and feed in ideas. This user group will also review the plans of the board and identify before they are put into action.

Beneficiary involvement is vital to our project as beneficiaries will be the backbone of our service and will be actively involved in delivering the project on a day to day basis. We will involve and engage with beneficiaries at all stages, it is very much an idea that was borne out of discussions with them and it is right that they continue to have their views and ideas heard and acted upon as the project develops.



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Q2.6 How do you know there is a need for this project in the community? (no more than 500 words)

Describe the evidence you've gathered from:

- the success of any previous work you've done, including any pilots
- any consultation you or others doing similar work have carried out with the people who would benefit
- research you or others have completed to show that there are gaps in provision or a need to enhance existing services.

Make sure that any research or consultation you have done is relevant and less than two years old.

You should refer to relevant statistics, plans or strategies.

Consultation

You need to tell us who you have consulted with, what methods you used and when the consultation took place. It should be clear that consultation with stakeholders, users and potential beneficiaries has influenced your project. If you can't consult with the people that you want to help, tell us why.



WESTERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Question 2.6:

In Selby district we have a wide and diverse range of adults with disabilities. Our project aims to provide them with not only skills and knowledge to give them a better chance of gaining employment but also to help with essential training and confidence building through supported opportunities which are not available to them at the moment. The scrap store will provide a safe working environment to help enable us to achieve this goal. As workers in a Health and Social Care setting we were keen to see just how deep rooted this problem was and carried out a consultation. On the back of this consultation we came up with the idea of establishing a Scrap Store that could offer a valuable service to the wider community and wider societal issues around environment but was underpinned by people with learning difficulties having opportunity to deliver and run the service whilst developing work experience and CV enhancing qualifications. As part of our consultation we talked to individuals with learning difficulties, their parents and their carers, case managers at North Yorkshire County Council and supported employment services staff. The consultation showed overwhelming support for the project and a real need for creating a pathway for clients to enter work or volunteering which is both meaningful and gainful. What clients and their carers and family members told us is that a supportive environment is needed to overcome the personal and emotional barriers felt by clients where they can build experience, skills and confidence and confidence and enhance their CVs. We spoke to Selby College and the local Adult Education service and both agreed they could support the vocational aspects of our plans. We visited and spoke to other Scrap Stores in the UK to gain an understanding of how people with learning disabilities are engaged in delivery of these facilities elsewhere. Our project will be the first Scrap Store to not only involve the beneficiary group in planning and running the project but also work to offer them wider inclusion in the labour market. A 2012 Report by the Department of Health recognised that nationally only 7% of people with a learning disability were in paid employment despite 65% stating that they would like a job. Our own experiences and understanding of the issues in the Selby area indicates that this reflects the opinion of local people with learning disabilities. In North Yorkshire this year there were in excess of 35,000 people known to be claiming ESA or Incapacity Benefit or registered disabled who are out of work. Many of these will be individuals with learning disabilities yet despite the national issue there is no local evidence demonstrating the particular needs and aspirations of learning disabilities in particular. Our own research with 100 local people identified that all of those of working age would like a job but none do. There is a real issue with long-term unemployment among the learning disability community here.



WESTERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section Three: Project finances

You should apply for the amount you need to deliver a successful project.

Q3.1 How much will your project cost and how much would you like from us?

- Include the cost of everything you'll need for your project, even if you're not asking us to fund it.
- Capital costs include buying equipment, vehicles, constructing a building, altering a building, buying land or landscaping.
- Revenue costs include things like training, salaries, travel, running costs, venue hire, and volunteer
- Include any overheads you want us to fund in your revenue costs.
- Please ensure you can evidence how you have obtained value for money.

Make sure you include:

- funding from other sources that you need to deliver your project
- VAT costs even if you can recover VAT.

If you're asking us for all the costs make sure the total cost and amount from us is the same.

	Total cost (£)	Amount from Community Fund	What period is this for?
Capital	2315	363	Nov 16-Oct 17
Revenue	51488	548	Nov 16-Oct 17
Total	53803	911	Nov 16-Oct 17

Are the total costs more than the amount you would like from us?

Yes	Y	No	
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WESTERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

If yes, where will you get the other funding from and have you secured it yet?

Start Up Grant from North Yorkshire County Council £7000 Secured

Governance Training and Consultancy Grant from North Yorkshire County Council £2000 Secured

Reaching Communities (Big Lottery) Application £40,248 Pending decision

Other Community Engagement Forums (total) £3644 Pending decisions

Q3.2 Have you applied to any other Community Engagement Forum in the Selby District for funding?

Yes	Y	No	
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If yes, please provide details below

Community Engagement Forum (CEF) applied to	Amount of funding applied for
Eastern	911
Southern	911
Tadcaster	911
Central	911



WESTERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q3.3 How have you worked out your costs? (no more than 250 words)

Tell us:

- What you plan to spend your grant on
- What your costs are based on, for example, quotes, estimates, or what it has cost before
- Why you need funding for this length of time.

Examples of costs you could include:

Revenue

- The salaries of one full-time project manager and two part-time project workers
- Venue hire to deliver workshops
- Travel costs for staff and volunteers

Overheads

- A contribution towards the rent and utilities of an office building

Capital

- Laptops for staff
- Building and engineering works required for the delivery of the project
- Refurbishment costs.

We expect you to be able to justify the length and the cost of the project. We should be able to understand the reasoning behind your budget.



WESTERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

The amount we are requesting from this fund is £911. The amount represents one fifth of the total costs. We have applied to the other four Engagement Forums to make an equal contribution. Funding is required as start-up costs for the first year of the project after which we believe it will generate sufficient income to cover the cost of replacements and revenue identified below.

Other costs shown in Q3.1 but not identified here relate to other applications to support service delivery such as staffing, overheads and running of workshops. Further information can be provided if required.

This request is broken down as:

<u>Revenue Costs</u>	<u>Total</u>	<u>This Request</u>	
Van hire	550	110	5 Collections of Materials per year
Insurance	500	100	Quote
Promotion/ Advertising	1000	200	Quote
Cards	25	5	Quote
Markers	15	3	Quote
Ink supplies	150	30	Quote
 <u>Capital Costs</u>			
Band saw	180	36	Lowest Cost based on need
Identity card machine	500	100	Lowest Cost based on need
Sliding Mitre saw	200	40	Lowest Cost based on need
Jigsaw	140	28	Lowest Cost based on need
Drill	150	30	Lowest Cost based on need
Circular saw	110	22	Lowest Cost based on need
Work bench	55	11	Lowest Cost based on need
Sewing machines	300	60	Lowest Cost based on need
Photocopier	225	45	Quote
Dust Extraction Unit	455	91	Quote

APPLICATION FORM

(Please note sections one-three of this application will be published on the Selby District Council website as part of the CEF Partnership Board agenda and will therefore be publically available.)

Section one: About your organisation

Q1.1 Organisation name

What is the full legal name of your organisation, as shown in your governing document? If your organisation is also known by different name in your day-to-day work, please put this in brackets. For example: The Baron Neighbourhood Association (known as 'BNA'). Please check this - if the full legal name is incorrect, it may delay your application.

SHERBRN CYCLE SATURDAY STEERING GROUP

Q1.2 Organisation address

What is your organisation's registered address, including postcode?

**EVERSLEY PARK CENTRE, LOW STREET
SHERBURN IN ELMET
NORTH YORKSHIRE
LS25 6BA**

Telephone number one

01977 681024

Email address (if applicable)

Dean.palmer@sherburninemet-pc.gov.uk

Telephone number two

07771387549

Web address (if applicable)

Sherburninemet-pc.gov.uk

Fax number (if applicable)

Q1.3 Main contact details for the project

Give us the details of the person in your organisation that is the main contact for your project.

Name of contact

Title		Forenames (in full)		Surname
Mr		DEAN		PALMER
Position or job title				
COMMUNITY DEVELOPMENT OFFICER				

Q1.4 Organisation type

Your organisation will not be eligible for funding if your organisation is any of the following:

- part of the private sector;
- a Parish council that raises its own precepts
- a school
- a statutory service or other public body

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	X

Other	Please describe	
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If we give you a grant we may need your solicitor to confirm that, under your governing document, your organisation has the legal power to run the project.

When was your organisation set up? Give the date when your organisation adopted its current legal status. This should be on your governing document. If you're a school or statutory organisation, check with your administrative body. If you don't know the exact day or month, please give us an approximate date.

Day		Month		Year	
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Q1.5 Reference or registration numbers

Does your organisation have a charity, company or other reference or registration number? If so, please write it below. If your organisation is unincorporated and not registered as a charity, please tick the box provided.

Charity number	
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Section two: About your project

We have included some notes to help you answer the application questions. We will only assess your application if you answer all our questions. We've set word limits to show you how much information we are expecting in your answers.

Q2.1 What is the name of your project?

Try and keep your project name short and snappy, something like, Youth Matters. If you haven't thought of a name for your project, you can use your organisation's name.

COMMUNITY CLOCK

Q2.2 What does your project involve? (no more than 500 words)

- Summarise what you plan to do, using straightforward language.
- Make sure you include your main project activities and describe how you'll deliver them.
- If you are working with other organisations to deliver your project tell us who you are working with and what their role on the project will be.

Sherburn in Elmet had the Tour de Yorkshire race through the Village Centre on Saturday 30th April 2016. There was a number of Community Groups including local businesses involved in making the day a very special occasion.

For the first time both the women's and the men's passed through the Village Centre attracting crowds estimating 4,000 for the women's race with 8,000 people throughout the day.

The event was supported by Local Community Groups, Charities, Local Businesses, schools and Scout Groups.

The day was so successful all the different groups agreed they would like to put something in place to commemorate the race. A number of ideas were discussed but the idea most people favoured was a double-sided clock, which will be located in the Village Centre. The clock will have Sherburn Cycle Saturday inscribed around the edges and our logo developed for the day on the clock face. See Picture below.



The general size will be 915mm with the bracket standing 250mm off the wall so overall it will be 1165mm.

Q2.3 When are you planning to start and finish your project?

You only need to provide estimated dates at this time. We accept they may be subject to change.

Start date

Day	21	Month	November	Year	2016
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Finish date

Day	30	Month	November	Year	2016
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Q2.4 Which key objectives in the <insert area> Community Development Plan will your project meet? (no more than 500 words)

If your project will result in two key changes then all you need do is list those two objectives. Giving two or three will not in any way reduce your application’s chance of success so don’t be tempted to add unnecessary outcomes just to fill the box on the form.

For each objective, tell us how you will achieve it.

Your project must directly help to deliver one or more of the objectives of the <inset area> Community Development Plan.

Which objective?	How will you achieve this?
Objective 1: Trial new ideas that will benefit residents and improve the local area	The tour de Yorkshire racing through Sherburn in Elmet instigated the idea of making a special, one off day with the hope people remember an event many did not feel usually happen to our Village. The idea was inspiring as the local community benefited in different ways. Local business were buoyant due to the additional visitors to the area. The event was planned to be a family fun day and this turned out to be the case giving a real good feel factor experience to all. The Village benefitted in other ways due to the make-up of the steering group. The group met regularly leading up to the event. Different businesses were members and they talked to each other creating a togetherness rather than rivalry. Representatives from local Schools met people from different community groups and began to understand what roles each played within the community. It has sparked an interest of running future community

	<p>events using this experience as a blue print for success.</p> <p>The Clock being in a location seen by everyone will be representative of all that the community achieved on the day. It will be a continual reminder of the good feeling brought to anyone involved and an inspiration with ideas for further community events already being suggested.</p> <p>The Tour de Yorkshire or Sherburn Cycle Saturday brought the community together giving a feeling of belonging, a feeling that residents matter to one another in the group were met through community commitment. The clock will be located so it is clearly visible to remind people of the spirit of the day.</p>
<p>Objective 2: Commemorate the event.</p>	<p>The hanging of a double-sided clock with the wording “Sherburn Cycle Saturday” with our logo on the clock face hung in a prominent location. There has already been an agreement for this action by all Community Groups and Local Businesses involved in the organisation of the day.</p>
<p>Objective 3: Community Motivation for further events</p>	<p>The installation of the clock will be a constant reminder and motivation to the community that by working in unison what is achievable for future events. For those community groups and residents who were involved in organising or attending will, upon continually seeing the clock be inspired to consider further ideas that will bring everyone together as per the Sherburn Cycle Saturday.</p>
<p>Objective 4: Sense of Community</p>	<p>The Tour de Yorkshire or Sherburn Cycle Saturday brought the community together giving a feeling of belonging, a feeling that residents matter to one another in the group were met through community commitment. The clock will be located so it is clearly visible to remind people of the spirit of the day.</p>

Q2.5 Who will benefit from your project and how will they be involved in developing and running it? (no more than 500 words)

Beneficiaries could be all the people, communities and organisations living in a geographical area or all those with similar interests or needs, for example, young people or people who share an ethnic background.

Tell us how you plan to involve your beneficiaries. There are lots of ways of involving people in planning your project. For example:

- by setting up user groups to give feedback on your plans and plan activities
- by holding consultation days or open meetings
- by having people who use your project on your management committee
- by getting people who will use the project to help design it.

You could involve people in running your project by:

- getting them to join your management committee
- encouraging them to volunteer with your project
- getting them to take part in an evaluation of your project
- letting them run part of the project.

Sherburn in Elmet has a small village centre with a small number of local shops and services. There are also two supermarkets to the North and South of the Village. In addition Sherburn in Elmet has a busy community centre which supports a number of differing activities with a wide range of age groups. Furthermore, Sherburn in Elmet has a number of diverse sporting groups organising events throughout the year. With this in mind Sherburn in Elmet will not only have local residents present in the village but also people from neighbouring villages who visit for a variety of reasons.

Beneficiaries or community involvement is through the steering group whose diversity is representative of the many groups based in Sherburn in Elmet. This to include local businesses, sporting groups and other community associations.

A number of meetings were held with the steering group over period of time. To ensure the clock would be acceptable to the community, the steering group representatives discussed further with the wider audience. A vote was held and the clock received an overwhelming percentage of the votes.

We will ensure that this additional resource is promoted on all of our publicity to encourage more participation and use of our facility. We would be keen to promote our work further in partnership with the Western CEF Partnership Board, Selby

District AVS, Selby District Equality Network and Volunteer Service.

Q2.6 How do you know there is a need for this project in the community? (no more than 500 words)

Describe the evidence you've gathered from:

- the success of any previous work you've done, including any pilots
- any consultation you or others doing similar work have carried out with the people who would benefit
- research you or others have completed to show that there are gaps in provision or a need to enhance existing services.

Make sure that any research or consultation you have done is relevant and less than two years old.

You should refer to relevant statistics, plans or strategies.

Consultation

You need to tell us who you have consulted with, what methods you used and when the consultation took place. It should be clear that consultation with stakeholders, users and potential beneficiaries has influenced your project. If you can't consult with the people that you want to help, tell us why.

Question 2.6:

We were informed of the event at relatively short notice but immediately recognised its potential for bringing a feel-good factor back to the Village after a number of issues had divided Sherburn in Elmet.

Initially a small steering group developed and we arranged for the Tour de Yorkshire organisers to hold one of their Community Roadshow's here at the Eversley Park Centre. This provided the initial consultation with the Community and was hosted by representatives of Welcome to Yorkshire and the race organisers, people who had past experiences in the event and could provide expert advice on all aspects of the race. This included what type of road blocks would be put in place and for how long along with examples of what other villages and towns had organised to celebrate the Tour de Yorkshire racing through their back yard.

As explained earlier, the event in Sherburn in Elmet was a great success and brought the community groups in Sherburn together after difficult times in the near past. After the event the residents and the businesses were enthusiastic to put something else together in the near future. This is not always possible to do so it was agreed something be established to commemorate the day.

Section Three: Project finances

You should apply for the amount you need to deliver a successful project.

Q3.1 How much will your project cost and how much would you like from us?

- Include the cost of everything you'll need for your project, even if you're not asking us to fund it.
- Capital costs include buying equipment, vehicles, constructing a building, altering a building, buying land or landscaping.
- Revenue costs include things like training, salaries, travel, running costs, venue hire, and volunteer
- Include any overheads you want us to fund in your revenue costs.
- Please ensure you can evidence how you have obtained value for money.

Make sure you include:

- funding from other sources that you need to deliver your project
- VAT costs even if you can recover VAT.

If you're asking us for all the costs make sure the total cost and amount from us is the same.

	Total cost (£)	Amount from Community Fund	What period is this for?
Capital	£2940	£1,470	
Revenue			
Total	£2940	£1,470	

Are the total costs more than the amount you would like from us?

Yes	X	No	
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If yes, where will you get the other funding from and have you secured it yet?

We would be most grateful if the CEF would fund 50% of the £2940 making £1470. The Parish Council are prepared to match fund the project.

Q:

Te

- What you plan to spend your grant on
- What your costs are based on, for example, quotes, estimates, or what it has cost before
- Why you need funding for this length of time.

Examples of costs you could include:

Revenue

- The salaries of one full-time project manager and two part-time project workers
- Venue hire to deliver workshops
- Travel costs for staff and volunteers

Overheads

- A contribution towards the rent and utilities of an office building

Capital

- Laptops for staff
- Building and engineering works required for the delivery of the project
- Refurbishment costs.

We expect you to be able to justify the length and the cost of the project. We should be able to understand the reasoning behind your budget.

The costs are broken down in the following areas;

- Cost of the double sided clock £2580
- Cost of Lighting the clock £60
- Cost of fitting the clock £300
- Total Cost £2940

APPLICATION FORM

(Please note sections one-three of this application will be published on the Selby District Council website as part of the CEF Partnership Board agenda and will therefore be publically available.)

Section one: About your organisation

Q1.1 Organisation name

What is the full legal name of your organisation, as shown in your governing document? If your organisation is also known by different name in your day-to-day work, please put this in brackets. For example: The Baron Neighbourhood Association (known as 'BNA'). Please check this - if the full legal name is incorrect, it may delay your application.

Monk Fryston Parochial Church Council

Q1.2 Organisation address

What is your organisation's registered address, including postcode?

St Wilfrid's Church, Main Street, Monk Fryston, LS25 5DU
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Telephone number one	Email address (if applicable)
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01977 680788	hetherington556@btinternet.com
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Telephone number two	Web address (if applicable)
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07903 450228	www.stwilfridandstmary.org.uk
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Fax number (if applicable)

N/A

Q1.3 Main contact details for the project

Give us the details of the person in your organisation that is the main contact for your project.

Name of contact

Title	Forenames (in full)	Surname
Rev	John Carl	Hetherington

Position or job title

Rector of St Wilfrid's Church, Monk Fryston

Q1.4 Organisation type

Your organisation will not be eligible for funding if your organisation is any of the following:

- part of the private sector;
- a Parish council that raises its own precepts
- a school
- a statutory service or other public body

What sector does your organisation fit into?

Social enterprise	<input type="checkbox"/>
Charity	<input type="checkbox"/>
Voluntary or community group	<input type="checkbox"/>

Other	<input checked="" type="checkbox"/>	Please describe	Parish Church of Monk Fryston
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If we give you a grant we may need your solicitor to confirm that, under your governing document, your organisation has the legal power to run the project.

When was your organisation set up? Give the date when your organisation adopted its current legal status. This should be on your governing document. If you're a school or statutory organisation, check with your administrative body. If you don't know the exact day or month, please give us an approximate date.

Day		Month	May	Year	1970
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1970 saw the beginning of Synodical Government and the establishment of Monk Fryston Parish Council, but Monk Fryston Parish Church has been in existence since the early 11th Century.

Q1.5 Reference or registration numbers

Does your organisation have a charity, company or other reference or registration number? If so, please write it below. If your organisation is unincorporated and not registered as a charity, please tick the box provided.

Charity number	Not Applicable
Company number	Not Applicable
Other (please specify)	Charity with exception as a Parish Church

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Section two: About your project

We have included some notes to help you answer the application questions. We will only assess your application if you answer all our questions. We've set word limits to show you how much information we are expecting in your answers.

Q2.1 What is the name of your project?

Try and keep your project name short and snappy, something like, Youth Matters. If you haven't thought of a name for your project, you can use your organisation's name.

Monk Fryston Parish Church

Q2.2 What does your project involve? (no more than 500 words)

- Summarise what you plan to do, using straightforward language.
- Make sure you include your main project activities and describe how you'll deliver them.
- If you are working with other organisations to deliver your project tell us who you are working with and what their role on the project will be.

Development of toilet facilities. This is needed due to legislation changes in relation to safeguarding and the implications of that for Monk Fryston Pre-school which meets in St Wilfrid's Church Hall. Because of these legislation changes and the guidance laid down by Ofsted in relation to safeguarding, St Wilfrid's Church Hall toilets are no longer available to members of the wider community whilst the Pre-school is in session (five mornings and two afternoon sessions per week). St Wilfrid's Church is open through the day from Mon-Thurs inclusive for the benefit of the local community, as well as for visitors from outside the community. This means that toilets are not available for the majority of that time due to visitors being unable to access the Church Hall whilst Monk Fryston Pre-school is in session. This is also true of community volunteers who clean and look after the church, those who compile the parish magazine, and also those attending the many weddings and funerals that take place during the week, as well as people who are on the premises for many other reasons. We are looking to establish a further toilet in the Church Hall which will be accessible from an outside door, and which will not need to be accessed through the Church Hall itself (as is the case at the moment). There are no public toilets in the village of

Monk Fryston, and this development means that people from within the communities of Monk Fryston and Hillingham will have access to a toilet when out walking and taking exercise around the villages. St Wilfrid's Church is also used as a polling station on election days, and this is only possible presently by bringing a portable toilet facility and placing it in the car park immediately outside the Church Hall while the Pre-school is in session. Selby District Council have said that this arrangement will probably prove too difficult in future and the Polling Station will have to move – the questions is where, as there are no other buildings in the village that are suitable.

Q2.3 When are you planning to start and finish your project?

You only need to provide estimated dates at this time. We accept they may be subject to change.

Start date

Day	15 th	Month	August	Year	2016
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Finish date

Day	22 nd	Month	August	Year	2016
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Q2.4 Which key objectives in the Monk Fryston Community Development Plan will your project meet? (no more than 500 words)

If your project will result in two key changes then all you need do is list those two objectives. Giving two or three will not in any way reduce your application's chance of success so don't be tempted to add unnecessary outcomes just to fill the box on the form.

For each objective, tell us how you will achieve it.

Your project must directly help to deliver one or more of the objectives of the Western CEF Community Development Plan.

Which objective?	How will you achieve this?
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Objective 1: Sense of Community	Providing a community resource that is clearly needed within the community.
Objective 2: Local Services	Establishing a toilet that will be available to the wider community throughout the day time.
Objective 3:	
Objective 4:	

Q2.4 Continued.

We pride ourselves with the work that goes on at St Wilfrid's Church Hall to enrich the community of which we are a part. The Church Hall provided the venue for Monk Fryston Pre-school, and has done so for some 40 years since it was built for this purpose. In addition to the Pre-school, it is also the meeting venue for many community groups which include Monk Fryston Art Club, Kettle-bells Fitness Group, Lucy Fox Dance School, Yoga, Brownies, Rainbows, Parish Council Meetings, Womens' Institute, open meetings, and also occasional events such as the Christmas Market, community social functions, private parties and family celebrations. We see the provision of this toilet facility as a means of further facilitating the use of the premises, and also enabling the groups above who provide community meetings for young and old alike, children and pensioners, to feel that they are supported in enabling their meeting environment to conform in everyway to the safeguarding requirements presently laid down in law.

In addition to the above, the new toilet will also provide a facility that is open and usable to the wider community throughout the course of the day, thereby providing a service that is not presently available.

Q2.5 Who will benefit from your project and how will they be involved in developing and running it? (no more than 500 words)

Beneficiaries could be all the people, communities and organisations living in a geographical area or all those with similar interests or needs, for example, young people or people who share an ethnic background.

Tell us how you plan to involve your beneficiaries. There are lots of ways of involving people in planning your project. For example:

- by setting up user groups to give feedback on your plans and plan activities
- by holding consultation days or open meetings
- by having people who use your project on your management committee

- by getting people who will use the project to help design it.

You could involve people in running your project by:

- getting them to join your management committee
- encouraging them to volunteer with your project
- getting them to take part in an evaluation of your project
- letting them run part of the project.

Monk Fryston Parochial Church Council is a body of some 18 people who are elected at the Annual Meeting of St Wilfrid's Church, and consists of people of all ages from within the villages of Monk Fryston, Hillam and Burton Salmon. This body is responsible for providing the availability of the Church Hall for a number of groups that are accessed by a significant number of people from within the community. Their primary concern is seeking to meet the needs of those who use the Church Hall as a meeting place for community groups and various activities. It is in response to comments from those who both run these groups and also those who attend them, that we are seeking to find a solution to the safeguarding issues raised through the number of children's groups, and older people's groups such as Monk Fryston Art Club, that use the premises.

The provision of a new toilet that can be accessed from outside the Church Hall, and would be available to visitors and members of the local community would address these safeguarding concerns.

Q2.5 Continued.

Q2.6 How do you know there is a need for this project in the community? (no more than 500 words)

Describe the evidence you've gathered from:

- the success of any previous work you've done, including any pilots
- any consultation you or others doing similar work have carried out with the people who would benefit
- research you or others have completed to show that there are gaps in provision or a need to enhance existing services.

Make sure that any research or consultation you have done is relevant and less than two years old.

You should refer to relevant statistics, plans or strategies.

Consultation

You need to tell us who you have consulted with, what methods you used and when the consultation took place. It should be clear that consultation with stakeholders, users and potential beneficiaries has influenced your project. If you can't consult with the people that you want to help, tell us why.

Question 2.6:

This need has been increasing over recent years due to the changes in legislation in relation to safeguarding. It has been a discussion topic between Monk Fryston Pre-school and Monk Fryston Parochial Church Council on numerous occasions, reflecting safeguarding concerns from the staff of Monk Fryston Pre-school, the volunteer committee of that charity, and also the parents of children who have attended Pre-school over the years. In addition to this, discussions have also been undertaken at the Open Annual Parochial Meeting that takes place in April of each year at St Wilfrid's Church, with a strong feeling that 'something has to be done to resolve the matter'. The strength of feeling within the wider community is clearly that an accessible toilet facility needs to be available. It must also be noted that Monk Fryston Ecclesiastical Parish covers the villages of Monk Fryston, Hillam and Burton Salmon, and therefore has people from all three village visiting the Church for a variety of reasons – as all these villages lie in the Western CEF area, it is worth noting that there will be potential beneficiaries in relation to this project from across a wide area within the area covered by the Central CEF (total population of the three villages is over 2,100 people).

Section Three: Project finances

You should apply for the amount you need to deliver a successful project.

Q3.1 How much will your project cost and how much would you like from us?

- Include the cost of everything you'll need for your project, even if you're not asking us to fund it.
- Capital costs include buying equipment, vehicles, constructing a building, altering a building, buying land or landscaping.
- Revenue costs include things like training, salaries, travel, running costs, venue hire, and volunteer
- Include any overheads you want us to fund in your revenue costs.
- Please ensure you can evidence how you have obtained value for money.

Make sure you include:

- funding from other sources that you need to deliver your project
- VAT costs even if you can recover VAT.

If you're asking us for all the costs make sure the total cost and amount from us is the same.

	Total cost (£)	Amount from Community Fund	What period is this for?
Capital	£2,496	£2,496	
Revenue			
Total	£2496	£2,496	

Are the total costs more than the amount you would like from us?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If yes, where will you get the other funding from and have you secured it yet?

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Q3.2 Have you applied to any other Community Engagement Forum in the Selby District for funding?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If yes, please provide details below

Community Engagement Forum (CEF) applied to	Amount of funding applied for

Q3.3 How have you worked out your costs? (no more than 250 words)

Tell us:

- What you plan to spend your grant on
- What your costs are based on, for example, quotes, estimates, or what it has cost before
- Why you need funding for this length of time.

Examples of costs you could include:

Revenue

- The salaries of one full-time project manager and two part-time project workers
- Venue hire to deliver workshops
- Travel costs for staff and volunteers

Overheads

- A contribution towards the rent and utilities of an office building

Capital

- Laptops for staff
- Building and engineering works required for the delivery of the project
- Refurbishment costs.

We expect you to be able to justify the length and the cost of the project. We should be able to understand the reasoning behind your budget.

The work to be undertaken will provide a new toilet that is accessible from an external door directly into the toilet itself, without accessing the church hall where Monk Fyston Pre-school and other vulnerable groups meet.

The cost of £2,496 (Inc VAT) is the figure from an estimate for the work provided by 'Hardaker and Hill Building Services Ltd'.



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the Word form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	
Western CEF	X

Section one: About your organisation

Q1.1 Organisation name

Selby swans gymnastic academy



Q1.2 Organisation address

What is your organisation's registered address, including postcode?

20 gowthorpe selby
Yo84et

Telephone number one	Email address (if applicable)
07940251613	selbyswansga@gmail.com
Telephone number two	Web address (if applicable)
01757709000	Facebook selby swans gymnastic academy

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mrs	Stacey Marie	Nixon
Position or job title		
Coordinator / trainee coach		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise
Charity

Voluntary or community group

Other Please describe

When was your organisation set up?

Day Month Year

We have applied to the other cefs .
but we do our own fundraising that will help fund hours needed and equipment
we have done two bag packs in selby this summer A ladies night and we have just done a
selby swans funday raising 3 k

Commission,
sample,

Q1.6 Is your organisation VAT registered?

Yes No

Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Selby swans ga – meeting the need

Q2.2 Please list the details of your application (500 words limit)

We run. Small gymnastic group that started with 80 children , we have 122 children from 5-18 years .

We supply general gymnastics this consists of floor , beam and vault .

We are a group of mums who started the club the in,y paid person is our level 2/3 coach Mark who need need to run the club , everyone else our voulenteers.

We rent Brayton night school gym one night a week and only charge to cover cost of the hall and coach .

We do lots of our own fundraising to buy new equipment .



**Our project involves teaching children aged 5-18 general gb gymnastics .
This includes vault , floor and beam .
Our aim is to be able to run more nights and lower our waiting list that is 600 plus .
Long term our aim is own our own building so we can do gymnastics more times a week
Holidays weekends .
Our project is more than gymnastics it's also a community of friendship .
Support and confidence building .**

Q2.3 Is there a specific date your applications needed to be funded by?

1 Nov 2016

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
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Objective 1:	Developing services for young people . Gymnastic is fun but also helps children develop confidence and friendship while been active and learning a new skill .
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Sense of community

We want to be more than a gymnastic club we want to be part of a community family .
 We are helping promote families within the club that have there own or friends business
 Ex plumbers , joiners.
 With this I'm hoping not only are we helping the children with new skills and friendship and keeping active .but helping the parents by Been that link
 We are helping keep business in our selby area alive .
 We want to help promote the local community and everyone within

Objective 2:	We have a waiting list of 20 children in your western cef area . By receiving more funding and support we can provide more opportunities for more children . As can be Seen from our waiting list of total 618 we are providing something that is clearly wanted in our area.
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why there is a need for your proposal? (500 word limit)

The children as we can give them more time and better equipment and encourage health and fun rolled into one .

We welcome children regardless of ability.

We are there to encouraging supportive a listening and provide fun .

We also provide a network of support for parents – bringing them together also and sign posting them to other services when needed .

We show what can be achieved through enthusiasm, dedication and desire to create new opportunities for our children to enjoy .

**We put a notice on selby sos about starting a gymnastic club , due to overwhelming response .
We opened .**

We have 122 children attending 600 on our waiting list .

We are constantly being approached by parents who want their children to join This has increased even more with the recent Olympics

We have no drop outs apart from families moving away from district .

The joy the children have from taking part is evidence enough.

This summer every child came to our fundraiser selby swans funday and secured sponcership for our inflatable obstacle course raising a total of 3 k

Q2.6 How much funding are you requesting?1k

Based on current cost We need a coach for every session to run

By opening an additional night , we can provide for a further 120 children approx 25 from each cef area

In the mean time myself and one other volunteer are training to become coaches in our own rights , reducing need for paid coaches in the future .

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
38 weeks paid coach 4 hours a week to expand the need	6.5k

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes X No

If yes, where will you get the other funding from and has this been secured?